



॥ न हि ज्ञानेन सदृशं पवित्रमिह विद्यते ॥

**INDIAN INSTITUTE OF TEACHER EDUCATION
GANDHINAGAR
RECRUITMENT-2023
Advt. No. : R1/ 2023**

INFORMATION BROCHURE

Post Name : Deputy Registrar (Against Lien)
Category : General
Job Position : Permanent
No. of Post : 01

:Informtion of Post:

Sr. No.	Post	No. Of Post	Category	Eligibility Criteria
1	Deputy Registrar (Against Lien)	01	General	<ul style="list-style-type: none">• Master's Degree with at least 55% of the marks or an equivalent grade of 'B' in the UGC 7 point scale.• Nine years of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration. <p align="center">or</p> <p>Comparable experience in research establishment and/or other institution of higher education.</p> <p align="center">Or</p> <p>5 years of administrative experience as Assistant Registrar or in an equivalent post.</p> <ul style="list-style-type: none">• Age : Not Exceeding 50 years

General Schedule for applying:

Commencement of Online Application	Dt : 24/ 01/2023 (Tuesday) from 02.00 PM
Website closure for submission of online application	Dt.: 10/02/2023 (Friday) up to 04.00 PM
Last date of receipt of hard copy of online application form alongwith all enclosures(including postal processing days)	Dt.: 10/02/2023 (Friday) up to 04.00 PM
Eligibility Convey to the applicant by eMail	Dt.: 11 /02/2023 (Saturday)
Document Verification & Process for Eligiblity	Dt.: 15/ 02/2023 (Wednesday) Reporting Time : 09:00 AM
Interview	Dt.: 15/02/2023 (Wednesday)

: General Instructions :

- 1. This post is vacant due to the lien. The lien of this post is going to be end on Dt. 04.02.2024. If the employee on lien is return for the said post till Dt. 04.02.2024, the appointment shall be terminated without any further notice.**
2. Applicants must produce original testimonials, certificates and other documents in document verification and eligibility process.
3. Only print copy of online application with required enclosures will be accepted. Applicants must bring hard copy of Photocopies of the application along with all supporting documents relating to Age, Educational Qualifications, Caste, Physical Disability, Experience & other documents on or before Dt. 10/02/2023 till 04:00 PM or else the application will not be considered.
4. Applications incomplete in any respect will not receive any consideration at all and will be rejected.
5. The Last Date for feeling up Online Applications is fixed as 10/02/2023 till 04:00 p.m.
6. The candidates must possess the required qualifications at the time of last date for online application in the advertisement by the University i.e. 10/02/2023 till 04:00 PM Experience and qualification will be reckoned as on last date for Online Application. No updating of qualification and experience will be entertained after the last date.
7. Candidate has to submit conversion table from Grade/CGPA to percentage in case of mark sheet with Grade/CGPA without fail.
8. Candidates belonging to "General" & 'SEBC' category are required to pay application fees online Rs. 1,000/- (Rupees One Thousand), while candidates belonging to "SC" & 'ST' category are required to pay application fees online Rs. 500/- (Rupees Five Hundred). Application without payment of required fes will be considered as incomplete appliacation and shall be rejected. Candidate belonging Application fee will not be refunded once the form has been submitted by the applicant.
9. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any delay due to other unforeseen events or circumstances. The University will not be responsible for any postal delay at any stage.
10. Rules and Regulations of University, UGC Regulations, 2018 (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University), NCTE Regulation, 2014 and 2019 and regulations of Government of Gujarat shall be applicable to the post in the advertisement, and as updated from time to time.
9. It is the sole discretion of University for filling any post. The University reserves the right to fill or not to fill any or all the posts, without assigning any reason and no notice will be issued in this regard.
10. The University shall verify the antecedents and documents submitted by candidates at any time during process, at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidates are fake or the candidates have undesirable clandestine antecedents/background and have suppressed the said information, his/her services shall be liable to be terminated.
11. In case of any inadvertent mistake in the process of selection which may be detected

at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates or process done in this regards.

12. Relaxation of 5% in qualifying marks for minimum eligibility will be given to SC/ST/SEBC (Non-Creamy Layer) candidate as per norms. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 September, 1991.
13. Candidates must also enclose a Certificate issued by Tahsildar/ Mamlatdar/Mandal Revenue Officer/Equivalent Competent Authority as a proof to this effect without which the application shall not be considered. Person applying for the posts reserved for SEBC category must produce Caste Certificate and Latest Non-Creamy Layer Certificate from Competent authority.
14. If any case, application for any particular post number is rejected or candidate is found ineligible for that particular post, his/her candidature will not be considered for any other post in any circumstances. No representation will be entertained in this regard.
15. Eligible candidates are Informed via email and they have to present for Document Verification/ Eligibility Process/ Interview Process.
16. Selection will be made on the basis of candidates' overall record and performance in the interview or any other method decided by the University. The University may use seminar/colloquium and/or any other mode as a method of selection.
17. Candidates already in service must submit a NOC from their employer and forward their applications (hard copy) through proper channel. In case the applicants are in service and delay is expected in getting endorsement of the employer concerned on the original application, the applicants may submit an advance copy of the application along with all enclosures directly (with or without the employer's endorsement on the advance copy). If the original application through proper channel has not been received on 10/02/2023, the applicants will have to submit a 'NO OBJECTION CERTIFICATE' along with Vigilance Clearance Certificate from his/her employer to the University at the time of interview/document verification.
18. Age of superannuation and salary for said post shall be as per Government of Gujarat norms.
19. The University reserves the right to modify or withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect. To fill or not to fill up some or all the posts advertised for any reasons whatsoever. To increase/decrease the number of posts after due procedure as per directions of Government of Gujarat from time to time Any edition/deletion and changes in matter of terms and conditions given in this notification of recruitment, as directed by concerned authority from time to time.
20. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Vice-Chancellor, Indian Institute of Teacher Education in all matter relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/ interview will be final and no query or correspondence will be entertained in this connection.
21. No person shall be recruited unless he/she is in good mental and bodily health and free from any physical defect that is likely to interfere with the efficient performance of his official duties. Before the candidates recruited directly are finally approved for appointment to the University, he/she shall be required to produce a medical certificate of physical fitness from whom the appointing authority specifies.

22. Candidates are advised to check regularly the University website www.iite.ac.in and their email account for updates.
23. The candidate should possess required computer competency and should provide certificate for the same in accordance with provisions of the Gujarat Civil Services Computer Competency Training and Examination Rules, 2006 or selected candidate shall, during his probation period, be required to pass qualifying examination for computer competence. The candidate should also possess language proficiency of Gujarati and Hindi as per norms of Government of Gujarat or selected candidate shall, during his probation period, be required to pass qualifying examination for required language proficiency.
24. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview.
25. Canvassing In any form on behalf of any candidate will disqualify the candidate.
26. Print copy of online application with all attachments and complete in all respect shall be forwarded to the Registrar, Indian Institute of Teacher Education, Ramkrushna Paramhans Shaikshanik Sankul, KH Road, Sector-15, Gandhinagar-382016, Gujarat, India by Post/ Courier/ In Person, on or before 10/02/2023, 04:00 PM in an envelope (Please write on the top-left side of the envelope the post name).
27. The Elimination Test may be arranged to shortlist the candidate.
28. Candidate will have to appear or the elimination test/ interview at their own expenses.

Place:Gandhinagar

Registrar

Date: 21/01/2023

IITE

Contact Info.:

E-mail :recruitment@iite.ac.in

Website :www.iite.ac.in