Indian Institute of Teacher Education, Gandhinagar 32nd Meeting of the Executive Council, Date: 03.02.2024 Minutes of the meeting

The 32nd meeting of the Executive Council of the IITE was held on 03.02.2024 at 03:30 PM at Fortune Inn Haveli, Gandhinagar. The following members of the Executive Council were present during the meeting.

Name of the Member	Designation	Present/ Online
Dr. Harshad Patel, Vice Chancellor, IITE	Chairperson	Present
Principal Secretary(Higher & Technical Education), Education Department, Government of Gujarat, Ex. Officio	Member	Absent
Secretary, Finance Department, Government of Gujarat, Ex-Officio	Member	Absent
Commissioner, Commissionerate of Higher Education, Education Department, Gujarat of Gujarat, ExOfficio	Member	Absent
Prof. (Dr.) Hasmukh B. Patel, Member of Academic Council & Professor, School of Education, Central University of Gujarat	Member	Present
Dr. Nalini Patil, Member of Academic Council & Principal, SNDT College of Education, Pune	Member	Present
Director, Gujarat Council of Education Research and Training, Gandhinagar, Member of General Council	Member	Present
Chairman, Gujarat Secondary and Higher Secondary Education Board, Member of General Council	Member	Absent
Director, Centre of Education, IITE, Member of General Council	Member	Present
Director, Center of Training, IITE, Member of General Council	Member	Present
Finance and Account Officer, IITE, ExOfficio	Member	Present
Dr. Himanshu Patel, Registrar, IITE	Member Secretary	Present

Dr. Shailesh Zala remained present in the meeting as an invitee member.

Hon'ble Vice Chancellor has welcomed august council members and invitee members and extended his gratitude to Council Members for their presence and the meeting commenced for discussion on the agenda.

The Agenda of the Executive Council Meeting was discussed and deliberated by members at length and resolved as under:

- Agenda 1 Minutes of the 31st meeting of the Executive Council dated 21.12.2023 is put before the Council for consideration and approval. (Annexure-1) (Academic Branch)
- Resolution 1 Minutes of the 31st meeting of the Executive Council dated 21.12.2023 was approved by the members of the Council.

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- Agenda 2 Action taken report of the 29th meeting of the Executive Council dated 23.08.2023 is put before the Council for consideration and approval. (Schedule-A) (Academic Branch)
- Resolution 2 Action taken report of the 29th meeting of the Executive Council dated 23.08.2023 was approved by the members of the Council.
- Agenda 3 Action taken report of the 30th meeting of the Executive Council dated 19.10.2023 is put before the Council for consideration and approval. (Schedule-B) (Academic Branch)
- Resolution 3 Action taken report of the 30th meeting of the Executive Council dated 19.10.2023 was approved by the members of the Council.
- Agenda 4 Action taken report of the 31st meeting of the Executive Council dated 21.12.2023 is put before the Council for consideration and approval. (Schedule-C) (Academic Branch)
- Resolution 4 Action taken report of the 31st meeting of the Executive Council dated 21.12.2023 was approved by the members of the Council.
- Agenda 5 The Education Department, Government of Gujarat, Gandhinagar has made arrangements for students to apply for admission in any Government university and various affiliated colleges of their choice through a single online application on the "Gujarat Common Admission Service (GCAS)" Portal from the academic year 2024-25. As per the Letter from the Office of the Commissioner of Higher Education vide no.: Ushik/K-Cell/2023-24/1826, IITE has registered and provided necessary information related to UG, PG, and Ph.D courses offered by the University on the GCAS portal. The matter is placed before the Council for information and ratification. (Academic Branch)
- Resolution 5 The council took note of it and ratified the same.
- Agenda 6 As per Resolution No. 3 of the 1st meeting of the Admission Committee dated 28.12.2023, IITE had started the procedure of registration for admission through CUET-UG and CUET-PG and IITE has been included in the list of participating Universities for Admission in PG Courses through CUET-PG i.e. M.A./M.Sc.-M.Ed., M.Ed. and B.Ed.- M.Ed. from the year 2024-25. The matter is placed before the Council for information and ratification. The last date for registration was 07/02/2024. The status report of Registration is presented before the council for information. (Annexure-2) (Academic Branch)
- Resolution 6 The council took note of the Status report of registration and appreciated the effort regarding opting for the CUET-PG for Admission to PG courses of IITE.
- Agenda 7 For "Chanakya Award-2024" As per IITE Regulation 61(3), the advertisement has been given in various newspapers nationwide for inviting applications. The expense has been done as below:

Sr. No.	Name of Newspaper	Method of Procurement	Amount
1	Times of India	L-1 by 3 Quotation	1,58,760
2	Indian Express	L-1 by 3 Quotation	1,10,880
3	Gujarati Newspapers	By Mahiti Niyamak – Gujarat Govt.	75,599
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The same has been put before the Council for information and approval. (Academic Branch)

- Resolution 7 The Council ratified the Advertisement expense of Rs. 3,45,239/- for "Chanakya Award-2024".
- Agenda 8 The National Council for Teacher Education (Recognition Norms and Procedure) (Amendment), 2024 dated 25th January, 2024 is presented before the council for consideration regarding four-year Integrated B.Sc.-B.Ed./B.A.-B.Ed. programme from the academic session 2025-2026. (Annexure-3) (Academic Branch)
- Resolution 8 The Council took note and accorded approval for the Implementation.
- Agenda 9 Dr.Gopal Upadhyay, Assistant Professor, IITE has been appointed to perform a duty as a Mentor in the Prerana Program at Vadnagar vide Commissioner of Higher Education Office Order No. : MKM-2/2024/323-27, Dtd. 08.01.2024. IITE has been relieved Dr. Upadhyay vide office order no. IITE/Establishment Branch/1156/2023, Dtd. 09/01/2024 accordingly.The matter is presented before the council for information. (Annexure-4) (Establishment Branch)
- Resolution 9 The Council took note of it.
- Agenda 10 Ms. Megha Tadvi joined IITE as an Assistant Professor on 14th November, 2019. Before joining the IITE, she has joined the Ph.D. course in Education at Faculty of Education & Psychology, M.S.University,Baroda vide registration no. FOEDU/252 and the title of the thesis is "Enhancement of LSRW skills through activity based Gujarati teaching among the student of standard IX". Ms. Tadvi sought a No Objection Certificate for the above-mentioned Ph.D. course. IITE issues No Objection Certificate for the same. The matter is presented before the council for information. (Establishment Branch)
- Resolution 10 The Council took note of it.
- Agenda 11 As per Resolution No. 11, Minutes of 27th Executive Council meeting, it was decided to write a Confidential Report of all non-teaching employees for the eligible period as per the provision of GCSR and amendments and as per Minutes of 28th Executive Council meeting, it was further decided to do necessary amendments may be done for CR/PAR at University Level. In connection with that, the following arrangements regarding the Confidential Report are sanctioned for all non-teaching employees.
 - 1. Reporting Authority: Registrar
 - 2. Reviewing Authority: Vice Chancellor
 - 3. Referral Board: Executive Council

The matter is presented before the council for ratification. (Establishment Branch)

- Resolution 11 The Council ratified the arrangements of CR/PAR for all non-teaching employees.
- Agenda 12 It is to present before the Council for information that the Indian Institute of Teacher Education (IITE) has signed MoUs with-
 - 1. Saras-3D INC, Allenton, USA & 3D EdTech Pvt. Ltd, Ahmedabad during Vibrant Gujarat Summit 2024. The execution of the MoU will be taken care by the Centre of Education, IITE

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The matter is to be presented before the Executive Council for information awaiting recommendation from the Academic Council. (Annexure-5)(UPD Branch)

- Resolution 12 The Council took note of it and ratified the same.
- Agenda 13 IITE participated in Vibrant Gujarat Global Trade Show 2024 during 9th January 2024 to 13th January 2024. For the participation in VGGTS 2024-
 - 1. iNDEXTB settled our payment of Rs. 6,23,040/- we paid in December 2021 for VGGTS 2022 which was canceled due to Covid pandemic and allotted the stall in Pavilion-11, Stall No. P4, size 50 Sq.mtr
 - 2. As a part of participation in VGGTS 2024, the quotations for stall design and set up were invited from the agencies empaneled with iNDEXTB and the L1 Agency Kamnath Private Limited was assigned the work order for design and installation of stall at VGGTS 2024 for Rs. 4,13,000/- (including GST). The bill from Kamnath Private Limited is yet to receive

The matter is placed before the committee for information and ratification. (UPD Branch)

- Resolution 13 The Council took note of it and ratified the same.
- Agenda 14 In anticipation of the upcoming construction project at the University, specifically the "New Campus Development," the approval of funds for the estimated cost of the "Bhoomi Poojan" and foundation laying program for the new campus, amounting to Rs. 14.00 lakhs is proposed. The agenda is also placed in FC for approval, the matter is placed before the council for ratification and approval. (Estate Branch)
- Resolution 14 The Council ratified the same.
- Agenda 15 The Indian Institute of Teacher Education (IITE) issued a tender for the upgrade and construction of the swimming pool and the creation of a maintenance shed, amounting to Rs. 14,28,150. Following the e-tender opening, an approval of Rs. 16,85,217, exceeding 18%, was granted on 20/10/2022. Subsequently, a letter from IITE dated 24/01/2023 approved an additional Rs. 2,00,649.63 and an extra Rs. 83,552. Additionally, an extension of the work duration from 09/01/2023 to 10/02/2023 was granted based on the architect's review. On 18/03/2023, in accordance with resolution-6 of FC on 15/3/2023, additional work worth Rs. 4,91,640 was incorporated. An extension of 15 days was granted as per the letter dated 18/4/2023. Despite the contractor claiming work completion on 06/05/2023, a meeting and site visit on 27/07/2023 revealed multiple rectifications were required, as suggested by experts, architects, and IITE officials. After the rectifications were completed, an expert inspection on 08/11/2023 and subsequent approval letter on 20 Nov 2023 were obtained. Shri Sunny Patel (Civil Eng) was then invited for bill verification on 21/11/2023. As per their certification, the remaining payment of Rs. 6,03,959 for the approved quantity and non-approved excess and extra work of Rs. 1,06,295 were presented for approval. Additionally, as the contractor completed the work 70 days late, a penalty for those days will be deducted from the proposed bill. The agenda is placed for approval. (Estate Branch)
- Resolution 15 The Council approved the expenses with remarks to deduct the penalty amount for the delayed period.

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- Agenda 16 The Government has allocated Rs. 2.60 Crore to IITE for repairs and renovation work. Specifically, for terrace repair work, a structural stability check of the existing IITE structure is deemed necessary, as suggested by a civil engineer's observations. To facilitate this, quotations were sought from both the Capital Project Division and SVNIT (Surat) for structural stability tests. The Capital Project Division has provided a rate of Rs. 7,19,800 for the testing, while SVNIT has quoted Rs. 8,50,000/-. Considering the provided rates, the Capital Project Division's rate is the lowest. The agenda is submitted for consideration and approval. (Estate Branch)
- Resolution 16 The council discussed the urgency of the work and decided to give a work order to that party who will provide the reports on the structural stability check at the earliest. It is decided that the work shall be given to SVNIT (Surat) considering that they will be able to work on an urgent basis.
- Agenda 17 12th Kalakunj-2023, the annual Youth Festival of Indian Institute of Teacher Education witnessed its 12th edition this year, a vibrant and eagerly anticipated event, unfolded in all its glory on the 19th and 20th of October at the Indian Institute of Teacher Education. The event witnessed the participation of about 1451 participants across various events, from all affiliated colleges and Centre of Education. Total expenditure of the said event is Rs. 26,39,725/-. The matter is put before the council for approval. (SYSW Branch)
- Resolution 17 The Council appreciated the event of 12th Kalakunj-2023 and approved the total expenditure of Rs. 26,39,725/- for the said event.
- Agenda 18 12th Josh the annual Sports Meet of Indian Institute of Teacher Education witnessed its 12th edition this year, a youthful and joyous event was held on 1st of January at Sharirik Shikshan Mahavidhyalaya, Sadra Campus of Gujarat Vidhyapith. The event witnessed the participation of 1178 participants in 43 games of various categories. Total expenditure of the said event is Rs 5,35,694/-. The matter is put before the council for approval. (SYSW Branch)
- Resolution 18 The Council appreciated the event of 12th Josh and approved the total expenditure of Rs. 5,35,694/- for the said event.
- Agenda 19 Selection Trials and Participation for various sports events organized during 1-2 November, 2023 for Association of Indian Universities West Zone and National Sports events. 250 students from 22 colleges participated in selection trials During November to February a total of 11 teams of Men and Women category participated in various sports events. Total expenditure for selection trial was Rs. 1,40,000/- and approximate expenditure of participation is Rs. 7,00,000/- (work under progress advance settlement pending). The matter is put before the council for approval. (SYSW Branch)
- Resolution 19 The Council took note of participation in various sports events by the students and approved the expenditure for it.
- Agenda 20 UG, PG, and Ph.D. Students of IITE Under Project Based Learning visited and explored two different places, one Statue of Unity and another Vadnagar. The Project Based Learning to Statue of Unity was scheduled on 21st of January 2024 where in total 380 students plus 64 teaching, administrative and non-teaching staff members of IITE went to SoU via Jan Shatabdi Express Train Ahmedabad to Ekta Nagar. The expenditure for the train ticket was Rs.2,16,180/- and food was Rs.1,07,500/- and SoU Viewing Gallery was Rs.1,76,320/-. Later on 28 January 2024 there was PBL organized for the

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students who had CTET examination on 21st January 2024 and staff who were not able to accompany on 21st January 2024. In total there were 114 students and 25 teaching, Administrative and non-teaching staff members of IITE who went to Vadnagar and the trip to Vadnagar was done via bus. Two buses of IITE were taken and one bus was hired from GSRTC. The payment of Rs.19000/- was already paid to GSRTC, food expense was Rs.33,600/- and the expense for Museum Ticket and Guide was Rs.4,260/- Total Expense of Rs.5,56,860/-. GSRTC will give 25% concession and also refund the deposit. The process of cancellation of train tickets has been done and it is in the process of calculating the refund amount received. Taking into consideration the final expenditure will be calculated later on. The matter is put for information and approval of the Council. (Centre of Education)

- Resolution 20 The Council took note of it and ratified the same.
- Agenda 21 For Printing of 500 Nos. of IITE Diary-2024, Calendar-2024, Trifold Programme Brochure (B.A.B.Ed., B.Sc.B.Ed. B.Ed.M.Ed., M.Ed., M.Sc./MA M.Ed., Ph.D.), Chanakya Brochure-2024, IITE Brochure-English, Information Diary 23-24, received quotations from the open market were opened before the Purchase committee and work order(Ref no: IITE/PPR/1067/2023) given to L-1 agency according to the comparative statement i.e. Smruti offset Pvt. Itd for printing. The Expense of Printing 500 Nos. of each is Rs.2,52,903.50/-The matter is presented before the Council for information and approvai. (Annexure-6) (PPR Branch)
- Resolution 21 The Council approved the same.

Agenda from the Chair:

- Agenda-22 With the recommendation from the Academic Council meeting, the change in total credits in various courses in Regulation 28 is put before the Council for discussion.
- Resolution-22 The Council discussed the matter of Maximum credit and resolved the following:

Sr. No.	Degree	Normal Duration	Maximum Duration	Minimum Credits	Maximum Credits	Passing Criteria in individual paper
1	B.AB.Ed.	4	6	160	208	40%
2	B.Sc B.Ed.	4	6	160	208	40%
3	B.Ed-M.Ed.	3	5	120	156	40%
4	M.Sc M.Ed.	3	5	120	156	40%
5	M.A M.Ed.	3	5	120	156	40%
6	M.Ed.	2	4	80	104	40%

The meeting ended with a vote of thanks to the Chairman and all the members.

Member Secretary 12/02/2014

Date: 07.02.2024

Schedule · A

Action Taken Report of the 29th Meeting of the Executive Council

- Resolution-1 Minutes of the 28th meeting of the Executive Council dated 24.06.2023 was approved with corrections made in Resolution-13 by the Council.
- Resolution-2 The action taken report of minutes of the 28th meeting of the Executive Council dated 24.06.2023 was approved with the amendment as below.
 - Resolution-10 The Council took note of the Staff Health Check up and took note of a letter written to the Chairman, Board of Referees-Gujarat State, M. and J. Institute of Ophthalmology, Asarwa, Ahmedabad by Medical Superintendent, General Hospital, Gandhinagar wide letter no. GHG/PHY.FIT-TABLE/EYE/5247-49/23, dated:13/04/2023 and GHG/PHY.FIT-TABLE/EYE/6154-56/23, dated:26/04/2023 for physically Fit for the post or not?
 - Resolution-16 The matter of fixation of the Grade Pay for the post of Office Superintendent, Student Welfare Officer and Chief Warden sanctioned by Edu. Dept., Govt. of Gujarat vide Notification No.:TEU-2610-1775-Kh, dt. 29.07.2011 was deeply discussed. The Council took note of the letters no. ISC-7/ Univ./IITE/pa.dho./Gre.pe.su./2023/1565, Dt.18.04.2023 and hence no further process is required at IITE level.
- Resolution-3 The Council discussed the matter of expenses of 6th Convocation with recommendation to put it with actual expenses before the next Council.
- Resolution-4 As per resolution, Reverse auction in the GEM process will be considered in subsequent bids.
- Resolution-5 A work order was issued to Shah Audio and work in progress.
- Resolution-6 The Council took note of the matter of allotment of research grant to the below given researchers recommended by the Scrutiny Committee.
- Resolution-7 1. Admission done by Centre of Education, IITE for year 2023-24 as on dated 31/08/2023 are as below.

Sr. No.	Name of Program	Admitted Students
1	B.AB.Ed Semester-1	79
2	B.ScB.Ed Semester-1	104
3	M.A./M.Sc. M.Ed - Semester - 1	53
4	B.Ed.M.Ed Semester-1	4
5	M.Ed. – Semester - 1	1
6	Ph.D.	17
Total		258

2. A letter has been written to NCTE regarding any provision to give 5% relaxation to EWS category students.

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- Resolution-8 The Council took note of the grant sanctioned by Government of Gujarat for Namo Matrubhumi Mission Sharda Project under Navi Babat-2023-24 to Centre of Research of IITE. The Centre of Research invited proposals from the National Level. In this regard approval has been given for allotment of research grant to the Researcher as per recommendation of the Scrutiny Committee.
- Resolution-9 The Council took note of the Safalya Program to be submitted back to the government due to lack of funds and ratified the same.
- Resolution-10 The Council took note of the GARIMA Project return to the government and ratified the same.
- Resolution-11 A letter has been sent to the Government.

Resolution-12 As per the resolution, NOC has been given.

Resolution-13 In reference to resolution an office order has been issued to the committee members.

Resolution-14 The ATR is not submitted by the Establishment Branch.

<u>Schedule - B</u>

Action Taken Report of the 30th Meeting of the Executive Council

- Resolution-1 The budget Standing Charges and the Current Item Budget proposal for FY-2024-25 are submitted to the Office of the Commissioners, Higher Education Gandhinagar with necessary correction suggested by the Executive Council.
- Resolution-2 The New Item Budget proposals are submitted to the Office of the Commissioners, Higher Education Gandhinagar with necessary correction suggested by the Executive Council.
- Resolution-3 The Utilization Certificate is submitted to the office of the Commissioner, Higher Education, Gandhinagar and the unutilized amount of Rs.4,98,34,675/- is surrendered to the Government by Challan.
- Resolution-4 The Council took note of the recommendation of the Finance Committee and approved the budget of the University for the Year 2024-25.
- Resolution-5 The Council took note of the University renewing the VPS plan with service provider Brand-Aid.
- Resolution-6 The Council took note of the matter of Dr. Hemantkumar Prajapati being relieved from the post of Associate Professor, IITE due to his selection as an Associate Professor at Govind Guru University, Godhra.
- Resolution-7 Permission letter has been issued to Ms. Hiral Jani to pursue M.A. Education from IGNOU in Distance Mode.
- Resolution-8 The Council took note of the renewal of 1 GBPS internet line with NKN and approved the annual subscription amount Rs.14,29,275/-.
- Resolution-9 The office order of CAS approval and Pay Fixation has been issued to below given 11 teachers.
 - 1. Dr. Jumishree Sarmah Pathak
 - 2. Dr. Paras Uchat
 - 3. Dr. Tejas Pavagadhi
 - 4. Dr. Sheetal Helaiya
 - 5. Dr. Swarnabharati Evani
 - 6. Dr. Rajesh Rathod
 - 7. Dr. Roshniben Adiyecha
 - 8. Dr. Rashmiben Bariya
 - 9. Dr. Darshna Likhada
 - 10. Dr. Dhananjay Deshmukh
 - 11. Dr. Hemantkumar Maurya
- Resolution-10 The action taken report is not submitted by the Establishment Branch.

Resolution-11 The action taken report is not submitted by the Establishment Branch.

<u> Schedule - C</u>

Action Taken Report of the 31st Meeting of the Executive Council

- Resolution-1 Minutes of the 29th meeting of the Executive Council dated 23.08.2023 was approved by the Council.
- Resolution-2 Minutes of the 30th meeting of the Executive Council dated 19.10.2023 was approved by the Council.
- Resolution-3 The Council appreciated and approved the Social Media Policy which is uploaded on the website.
- Resolution-4 The Council took note of the selection and joining of Dr. Dipti Khanna for the post of Associate Professor in Education (General Category).
- Resolution-5 The Council took note of the selection and joining of Dr. Rajesh Rathod for the regular post of Associate Professor in Education in the SEBC Category.
- Resolution-6 The Council took note of the selection and joining of Ms. Jalpabahen Patel for the regular post of Assistant Professor in Education in the SEBC Category.
- Resolution-7 The Council took note of the selection and joining of Ms. Devangi Sondagar for the regular post of Assistant Registrar-Against Lien in the SEBC Category.
- Resolution-8 The Council took note of the relieving order of Dr. Rajesh Rathod, Assistant Professor (Education) (SEBC Category).
- Resolution-9 The total expense of the event management incurred for 6th Convocation of IITE of Rs. 15,23,698/- was ratified by the Council.
- Resolution-10 The total expense of breakfast, lunch & high-tea incurred for 6th Convocation of IITE of Rs. 4,07,700/- was ratified by the Council.
- Resolution-11 The total expense of breakfast, lunch & high-tea incurred for 6th Convocation of IITE of Rs. 4,07,700/- was ratified by the Council.
- Resolution-12 Based on the decision of the Council, the Examination Branch initiated the Process for suggested rectification.
- Resolution-13 The action taken report is not submitted by the Centre of Education.
- Resolution-14 The process to return the amount of donation as decided is ongoing.
- Resolution-15 The council ratified the expenses along with respective methods i.e. inviting quotations from the open market/recommended by the Finance Committee for the expenses for the fulfilment of the objectives and functions of IITE in the F.Y. 2019-20.
- Resolution-16 The council ratified the expenses incurred by Direct Purchase for the fulfilment of the objectives and functions of IITE in the F.Y. 2019-20.

- Resolution-17 The council ratified the expenses along with respective methods i.e. inviting quotations from the open market/recommended by the Finance Committee for the expenses for the fulfilment of the objectives and functions of IITE in the F.Y. 2020-21.
- The council ratified the expenses incurred by Direct Purchase for the Resolution-18 fulfilment of the objectives and functions of IITE in the F.Y. 2020-21.
- The council ratified the expenses along with respective methods i.e. inviting quotations from the open market/recommended by the Finance Resolution-19 Committee for the expenses for the fulfilment of the objectives and functions of IITE in the F.Y. 2021-22.
- The council ratified the expenses incurred by Direct Purchase for the fulfilment of the objectives and functions of IITE in the F.Y. 2021-22. Resolution-20

- The council ratified the expenses incurred by Direct Purchase for the fulfilment of the objectives and functions of IITE in the F.Y. 2022-23. Resolution-21 The council ratified the expenses along with respective methods i.e.
- inviting quotations from the open market/recommended by the Finance Committee for the expenses for the fulfilment of the objectives and Resolution-22 functions of IITE in the F.Y. 2022-23.
- The proposal was made to the Commissionerate of Higher Education for Resolution-23

The proposal was made to the Commissionerate of Higher Education for Resolution-24 further process.