

Minutes of Second Quarterly IQAC Meeting held on Dated: 07-05-2022

2nd Quarterly meeting of IQAC, IITE was held at 7-05-2022 in VC Conference Room.

Following Members present in the meeting:

1. Dr. Harshad Patel
2. Dr. Divya Sharma
3. Dr. Bharat Joshi
4. Dr. Madhusudan Makwana
5. Dr. Kunjan Shah

Minutes of Meeting

Agenda 1: Approval of Minutes of 1st IQAC Meeting held on 11th October 2021.

The Minutes of the Meeting held on 11th October 2021 were approved by committee.

Agenda 2: Discussion and review objectives and functions of IQAC.

The Head, IQAC presented the activities conducted between October and May, which included:

1. Consultation webinar on Submission of PAR to NCTE organized on 15th Nov. 2021
2. Code of Conduct & Professional Ethics organized on 18th Dec. 2021.
3. SSR Preparation Workshop organized from 22-24 Dec. 2021.
4. SSR Review Workshop organized from 26-28 Dec. 2021.
5. ITEP Consultation Meeting organized from 17-19 March, 2021
6. Scheme: Financial Assistance for Provisional Accreditation of Colleges (Ongoing)

The members of the committee took note of the work done and suggested that once the NAAC Process is complete activities related to teaching learning process like – content test, diagnostic testing & remedial teaching, tutorials, mentor – mentee documentation, exam related analysis can be organized.

Agenda 3: Presentation of work done for SSR Submission and DVV Submission.


IQAC Head presented the status of work done for NAAC.

1. IIQA Submitted – 23rd October 2021
2. IIQA Approval - 23rd November, 2021
3. SSR Submission – 5th January, 2021
4. DVV Query Raised – 28th February, 2022
5. DVV Submitted – 15th March, 2022

The DVV Summary - 58 Queries raised, 39 No change, 09 HEI Clarification accepted, 06 DVV suggestions recommended, 04 Changed after clarification

The members of the committee took note of the work done.

Resolution: It was resolved to prepare for NAAC Peer Team Visit.


22/08/2022